



Financial Center

Topa Talk

A publication of Topa Management Company

SEPTEMBER 2006

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At Your Service

Fort Street Tower

Aloha Sushi	585-7374
Bin's Convenience	521-8886
Carrot Patch	531-4037
Clark Hatch Fitness	536-7205
Cookie Corner	532-9072
Flowers for You	521-2020
Fort Street Bar & Grill	523-1500
Little Soho	TBA
Young Laundry	521-2286

Bishop Street Tower

Amfac Center Barber	538-7811
Andy Mohan, Inc.	521-1222
Beijing Express	478-1628
Best Printing	531-2121
Charles Schwab & Co.	534-9700
For the Love of Coffee	533-4486
Country Wide	532-0922
Komala Curry House	523-9900
KD Jewelry	545-7841
Leather Soul Shoes	531-7685
Scottrade, Inc.	521-8573
Styling Crew	533-7800
Subway Sandwich	545-3945

We welcome the following companies to Topa Financial Center

BISHOP STREET TOWER

Yamamoto & Settle, Attorneys

FORT STREET TOWER

Little Soho

Darryl M. Hashida, Attorney at Law



TENANT APPRECIATION DAY

Tenants of the Topa Financial Center

Tenants were treated to Dove Ice Cream Novelties in the rotunda of the building on July 13th. The management and staff of Topa Management Company handed out the ice cream novelties in appreciation of all Topa Financial Center tenants.

A drawing for prizes was held. The winners were:

Ipod winner! Courtesy of **Armstrong Building Maintenance**
Pak Kuen Lam - ONTS, CPA

\$50.00 Cash to five lucky winners. Courtesy of **Security Safeguard**

Ken Mizuo - Halekulani Corporation

Cheryl Yim - Darryl Taira's Law Office

Johanna Black - University Health Alliance

Curtis Nakashima - ONTS, CPA

Liza Ma - Xerox Corporation

\$50.00 Cash Courtesy of **Ampco System Parking**

Craig Andrews - Henderson Gallagher

\$20.00 Cash Courtesy of **Ampco System Parking**

Elaine Fujiwara - Hawaii Dental Service

Nicolette Daguro - NCL

Carol Nakagawa - Communications-Pacific

Congratulations to all of the prize winners! Thanks again to all of our great tenants!

Grammar Usage

Run On Sentences

Does the sentence have more than one independent clause?

Incorrect: John asked for suggestions he developed the e-mail policy from those suggestions.

Correct: John asked for suggestions. He developed the e-mail policy from those suggestions. (or use a semicolon between the two independent clauses).

Apostrophe in a plural noun

If you can invert the word order of the sentence to mean "of" or "of the use," then use an apostrophe; otherwise, omit the apostrophe.

Incorrect: The lawyers' suggested that we revise our policies.

Correct: The lawyers suggested that we revise our policies.

Sentence fragments

Make sure your sentences contain both a subject and verb.

Incorrect: Asked for personal leave.

Correct: Sheila asked for personal leave.

Unpunctuated parenthetical expression

When something interrupts the sentence that adds clarity, how does the punctuation look?

Incorrect: The sales quotas nevertheless were obtainable.

Correct: The sales quotas, nevertheless, were obtainable.

Dangling Modifier

Who / what is the phrase at the beginning of the sentence describing?

Incorrect: Calling the meeting to order, the minutes were read by Jeanne.

Correct: Calling the meeting to order, Jeanne read the minutes.

Staff Spotlight

MARCELINO T. LOPEZ

Landscaper



Marcelino T. Lopez was born in the town of Solsona, Ilocos Norte in the Philippines. His parents were farmers and he grew up on a farm. When he was

older, his family moved to another town, Dingras, in the same province where he found the love of his life. Together they built their family and were blessed with four wonderful children.

As years went by, Marcelino's wife immigrated to the United States. Marcelino then had the opportunity to move to Hawaii in 1993. In a short period of time, he found a job with Makakilo Nursery as a maintenance person from 1993 to 1996. Because of the long commute, he decided to look for another job. He was then hired by Island Landscaping & Maintenance, Inc. He was satisfied with the amount of money he was able to earn there but then someone else offered him a better package so he was hired by Sea of Green in Halawa where he was very happy and enjoyed his fellow co-workers. Still, something was missing and Marcelino decided to go back to Island Landscaping, his previous employer. Marcelino says they welcomed him back with open arms.

As he became older, Marcelino says that he grew weary of driving from place to place to do his work so he began his search for a job that would allow him to stay in one location the entire day. His stepson, Rodelio Tabalba, who also works at Topa Financial Center, suggested Marcelino for a position which he was then offered. Marcelino didn't have to think twice. He didn't have any doubts about the company and took the job.

Marcelino is thankful to Topa Management Company for hiring him and looks forward to long-term employment at Topa Financial Center.

Save Your Money and Time

Good spending habits developed now can help save thousands of dollars over a lifetime. Imagine what saving 10% on every purchase could mean over the course of your lifetime. Listed are some areas that you could be saving money in starting today:

Online Shopping

Online shopping can mean savings of 10% and more. Some companies offer free shipping straight to your doorstep so now you've saved your gas. Oftentimes online shipping is free of sales tax. And if you find a promotional code or coupon for the online store you can potentially save even more.

Banking

Search for no fee banking solutions.

Credit Cards

Search for a no fee credit card. Pay off your card balance monthly. If you get a card that pays you cash back and you always pay off your card balance each month, you will have turned that card into a income source.

Virtualize

Some credit cards like American Express (**or other no-fee credit card that you will pay off monthly**) will process payments to your regular monthly service providers such as phone and electric companies. This can save on check writing while earning you airline miles or cash back depending on your card agreement. Less paper to touch, less postage, less writing of checks!

Your time

Remember to calculate in your time when considering purchases. How much management time will that "thing" require over its lifespan? Also consider your hourly billing rate before you spend hours trying to find the best deal for that (for example) \$5 purchase.

Mall Discounts

The information desk of the mall oftentimes offers coupons or discount cards. Ask for it next time you visit the mall.

Courtesy of www.InfoMiss.com



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Building Events

Labor Day September 4, 2006
(Building Closed)

Autumn Begins September 22, 2006

First Day of Rosh Hashanah September 23, 2005

Halloween October 31, 2006

Election Day November 7, 2006

Veterans' Day November 13, 2006
(Building Open)

Thanksgiving Day November 23, 2006

Books Are Fun December 7-8, 2006



Building Management

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